

The Board of Education (the "Board") of the Big Walnut Local School District, Delaware County, Ohio (the "School District"), met in Special Session on November 23, 2015 at 7:45 a.m. at the Big Walnut Intermediate School, 105 Baughman Street, Sunbury, Ohio 43074, with the following members:

_____ introduced the following resolution and moved its passage:

**SELECTING DESIGN PROFESSIONAL AND
AUTHORIZING AGREEMENT FOR THE REQUIRED SERVICES**

The Superintendent recommends selection of LUSK Architecture to provide the required design services for central offices (Project) and requests authority to enter into an agreement with LUSK Architecture for these services.

Rationale:

1. The Treasurer solicited qualifications for design services as required by ORC Section 153.65, et seq., and distributed 10 RFQs.
2. Five design firms submitted qualifications, which were reviewed, evaluated, and ranked as follows, with the first firm being the firm determined most qualified to provide the required services:
 - (1) LUSK Architecture
 - (2) OHM Advisors
 - (3) Triad Architects
 - (4) Buehrer Group
 - (5) JBA Architects
3. The Treasurer, with the assistance of the Superintendent, proposes to request a proposal from LUSK Architecture for design services and to enter into an agreement with the firm on behalf of the Board so that design work can proceed without delay. The cost of services is not anticipated to be more than \$100,000 (which is 10% of the estimated project cost of \$1,000,000).
4. The qualifications of each firm submitted will be placed in a qualifications file for future projects when the design fee will not exceed \$50,000.

The Big Walnut Local School District Board of Education resolves as follows:

1. LUSK Architecture is selected as the most qualified firm to provide design services for the Project.
2. The Superintendent and Treasurer are authorized to request a proposal from LUSK Architecture and to negotiate and prepare with assistance from legal counsel a design services agreement with LUSK Architecture, then sign the agreement with LUSK

Architecture on behalf of the Board for the required services in an amount not to exceed \$100,000 so that design services can begin as soon as possible, and to bring the agreement back to the Board at its next regularly scheduled meeting for ratification,

3. The Treasurer is authorized to issue a purchase order for the required design services for the Project.
4. The Treasurer is directed to place the qualifications received from each firm in the qualifications file to be maintained for use with projects when the fee will be less than \$50,000.

_____ seconded the motion and, after discussion, a roll call vote was taken and the resolution passed.

AYES: _____

NAYS: _____

The resolution passed.