

# policy

BOARD OF EDUCATION  
BIG WALNUT LOCAL SCHOOL DISTRICT

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## RECORDING OF DISTRICT MEETINGS INVOLVING STUDENTS AND/OR PARENTS

**Comment [t1]:** This policy has been revised to address the issue covered in the legal alert, AngelSense Technology in Schools. This language is an intent to control the use of such monitoring technology in District schools.

In order to facilitate parents' ability to fully participate in the IEP and/or 504 process, parents of students with disabilities are ordinarily permitted to audio record IEP Team meetings in accordance with the following procedures:

- A. Parents wishing to audio record an IEP Team meeting or 504 Team meeting must utilize their own recording device and tapes. ~~and provide notice to the District prior to the date of the scheduled IEP Team or 504 Team meeting.~~
- B. If parent(s) elects to audio record an IEP Team meeting, the District will also record the meeting.

Video recording an IEP Team meeting is strictly prohibited.

Parents and students are expressly prohibited from using covert means to **listen-in or** make a recording (audio or video) of any meeting or activity at school. This includes placing recording devices, **or other devices with one- or two-way audio communication technology (i.e., technology that allows a person off-site to listen to live conversations and sounds taking place in the location where the device is located),** within a student's book bag or on the student's person **without express written consent of the Superintendent. Any requests to place a recording device or other device with one- or two-way audio communication technology within a student's book bag or on a student's person shall be submitted, in writing, to the Superintendent. The District representative shall notify the parent(s), in writing, whether such request is denied or granted within five (5) days.**

If the District audio records any meeting, the resulting recording shall become a part of the student's educational record and will be maintained in accordance with State and Federal law.

Adopted 9/12/11  
Revised 12/10/15

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| **Revised 5/17/18**

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