

CITY OF SUNBURY- TASK ORDER PROPOSAL

In accordance with the Master Agreement for Professional Services between the City of Sunbury("Owner") and CT Consultants, Inc. ("Engineer"), the Owner and Engineer hereby agree to the following Task Order:

Project: Big Walnut Intermediate School Trail

Description: The project includes the design of approximately 832 ft of 8-ft wide asphalt multi-use trail (MUT) from the Price Ponds Subdivision to the Big Walnut Intermediate School parking lot.

Scope of Services: Engineer will undertake and complete the following:

Surveying, Engineering Design, Bidding and Construction Services to:

1. Prepare a topographic survey of the project limits.
2. Prepare detailed construction plans and bidding documents for the described improvements.
3. Prepare an Engineer's Opinion of Probable Construction Cost (EOPCC).
4. Advertise for bids; respond to any requests for information from bidders during the bidding process; attend bid opening; prepare bid tab, award recommendation letter, and conformed copies of the contract documents.
5. Conduct a pre-construction meeting; review shop drawings; provide construction administration; and provide full-time inspection (as and when needed).

Engineer's Staff:

Project Manager: Dan Whited, P.E.

Engineer: Eric Troyer, P.E.

Engineer: Andrew Giovinazzo

CAD Tech: Brad Uhl

Fee and Billing: The engineer will complete this task order per our Agreement for Engineering Services for a fee not to exceed \$55,250 as shown below. Invoices will be submitted monthly based on the percent completed on the project.

Project Budget: The total engineering budget for this project is broken down as follows:

- | | |
|--|-----------------|
| 1. Survey | \$5,500 |
| 2. Prepare plans, specs, bid documents, and EOPCC (Lump Sum (L.S.))..... | \$29,750 |
| 3. Bidding and assistance during bidding (L.S.) | \$5,000 |
| 4. Construction Administration and Inspection (hourly, NTE) | <u>\$15,000</u> |

Total.....	\$55,250
------------	----------

CT Consultants, Inc.

CITY OF SUNBURY- TASK ORDER PROPOSAL

Schedule:

The engineer will begin work immediately upon receipt of authorization (assumed April 2024).
An estimated schedule is presented:

1. Survey.....2 months
2. Preliminary & Final Design.....3 months
3. Final Design2 months
4. Bidding Services.....2 months
5. Construction4 months
- Total.....11 months

Note: weather or other outside factors can delay the start of the survey and the start of construction.

Exclusions: The proposal does not include any service not specifically mentioned herein, including, but not limited to, geotechnical subsurface investigation, environmental or jurisdictional waters investigations, Subsurface Utility Engineering (SUE - “potholes”), boundary or ALTA surveys, utility relocation design services, or electrical services to the project.

Owner's Responsibilities: The Owner shall be responsible for the following services or work as described below:

1. Provide information in the City’s possession (e.g., record plans, previous reports, etc.) as requested by the Engineer that may be of value in completing the work.
2. Provide access to public and private lands to obtain information necessary to complete the scope of services; and,
3. Provide access to and assistance from knowledgeable staff, as requested by the Engineer.

Attachments: CIP Project Information Sheet

Contact Information:

Dan Whited, P.E., City Engineer
CT Consultants, Inc.
7965 North High Street, Suite 340
Columbus OH 43235
Cell: 614-796-5684

CITY OF SUNBURY- TASK ORDER PROPOSAL

Task Order Proposal Prepared and Submitted by:



Signature

Dan Whited

Name

3/6/2024

Date

Approval and Acceptance: Approval and Acceptance of this Task Order, including the attachments listed above, shall incorporate this document as part of the Agreement. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

City of Sunbury

Signature

Name

Title

Date



Project Name:	Big Walnut Intermediate (BWI) School Trail
CT Project No.	TBD
Category:	Trails
Project Phase:	Preliminary Planning
Date:	3/4/2024
Purpose:	The purpose of this project is to provide a multi-use trail to the Big Walnut Intermediate School from the Price Ponds residential subdivision.
Project Needs / Justification:	The project will connect Price Ponds and Rolling Hills to the school allowing students easy access to school.
Project Location:	777 Cheshired Rd, just north of the Rolling Hills Sunbivision and west of the Magnolia Subdivision

BIG WALNUT INTERMEDIATE (BWI) SCHOOL TRAIL

Project Cost:	<p>Pre-Design Opinion of Cost = \$102,750</p> <p>Survey = \$5,500</p> <p>Plans & Specs = \$29,750</p> <p>Bidding Services = \$5,000</p> <p>Constructions = \$15,000</p> <p>TOTAL = \$158,000</p>
Project Funding:	Shared Funding between the Big Walnut Local School Distruct and the City of Sunbury
Project Schedule:	10 month total (survey @ 2 months, perlim & final design a 3 months, bidding services @ 2 months, constructon at 3 months)
Project Description:	<p>This project consists of a new trail from Price Ponds to Big Walnut Intermediate School with the trail being approximately 832 ft long of asphalt.</p> <p>Project components consist of typical trail constructon activities and appurtancnes. The site is relatively straight forward. While it appears very simple, it does present some challenges in the way of obstructions that will need to be avoided or potentially modified/moved, including:</p> <ul style="list-style-type: none"> - overhead power , telephone and cable lines, and poles - sanitary sewer line - storm sewer line - water line - underdrains - shot put throw area - frisbee golf features <p>A preliminary layout is shown in the info sheet. Final design will be similar, but will likely include minor variations in final location, curve radii, etc.</p>

BIG WALNUT INTERMEDIATE (BWI) SCHOOL TRAIL

Project Location
Map:



BIG WALNUT INTERMEDIATE (BWI) SCHOOL TRAIL

Preliminary Plan:

