

Annie Inscho

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CAREER OBJECTIVE

To merge my enthusiasm, compassionate nature and aptitude for learning and teaching with children in order to develop their specialized skills and aptitude

EDUCATION

Delaware Area Career Center	June 2011
Pre-Professional Program Internship	
Big Walnut High School	June 2011

EXPERIENCE

<u>Child Care</u>	September 2011-May 2014
<i>Direct Care Provider</i>	December 2015-July 2016

Provide a safe and structured environment for three children, ages 4 months, 4 and 7.

Key Responsibilities:

- Provide transportation to and from school and arranged activities.
- Prepare 2 older children for school/preschool Monday through Friday.
- Help prepare 4 year old for school by teaching him letters, numbers and the like.
- Continue to develop preschool and speech therapy objectives on a weekly basis.

<u>Noah's Ark Learning Center</u>	March 2010-August 2011
<i>Receptionist/Teacher</i>	May 2014-December 2015

Establish an organized learning atmosphere for children and faculty.

Key Responsibilities:

- Plan and submit activity based weekly lesson plan based on the curriculum targets for the week.
- Bring innovation in education, making learning easy and interesting for the kids.
- Demonstrate an understanding of child developmental milestones at mental, physical, social and psychological levels.
- Instill social values like empathy, honesty, gratitude, forgiveness and the like.

SKILLS

I am familiar with all Windows, MS office programs such as Excel, Microsoft Word, Outlook, and PowerPoint. I work well under pressure and in stressful situations. I am highly focused on completing assigned goals in a timely manner. I enjoy meeting and engaging with new individuals on a daily basis.