

March 12, 2019

Dear Mark, Matt and the Board of Education,

I would like to request a leave of absence for the 2019/2020 school year. We will be welcoming a new baby in early August. I wish to stay home to care for my new baby during this time.

Sincerely,

A handwritten signature in blue ink that reads "Julie Heitz". The script is cursive and fluid.

Julie Heitz