

Big Walnut Local School District

Donation Approval Request

All donations must be approved by the Board of Education at a regularly-scheduled Board Meeting in accordance with Board Policy 7230. After approval all donations become the property of the Big Walnut School Board.

Please fill this form out as completely as possible and forward to the Treasurer's Office.

All monetary donations must be deposited within three (3) business days if under \$1,000.00 and within twenty-four (24) hours if over \$1,000.00.

Submitted By: Linda Klamfoth Date: 01/29/2020

Building/Department: Food Service

Donor Name: Donor requested to remain anonymous

Donor Address: See above

Donation Description: To BW Caring Fund to be applied to unpaid lunch acct balances

Donation Value: \$200.00

Account Type: Food Service

Principal/Supervisor Approval: Linda J. Klamfoth Date: 1/29/2020

For Office Use Only

Fund/SPCC: 006-0000 Account Name: BWLSD Food Service

Copy: Superintendent's Office

RECEIVED

JAN 30 2020

BIG WALNUT SCHOOLS
BY: A/R

cc 1/29/20

Big Walnut Local School District

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Submitted By: S Cooper for BWHS Date: 1/29/20

Building/Department: BWHS

Donor Name: BW Athletic Boosters

Donor Address: _____

Donation Description: Evening of Excellence

Donation Value: \$754.00

Account Type: Public School Support (018)

Principal/Supervisor Approval:  Date: 1/31/20

For Office Use Only

Fund/SPCC: 018-9001 Account Name: BWHS Princ Fund

Copy: Superintendent's Office

RC # 166613

BIG WALNUT LOCAL SCHOOLS
REQUEST APPROVAL FOR DONATION

TO: Treasurer's Office

1. DONATION TO:

Hylen Saunders E.S.
Name
4121 Miller Road
Address
Galena, Ohio 43024
City State Zip

2. DONATION FROM:

Office Max
Name
1000 Sunbury Rd
Address
Delaware, Ohio 43015
City State Zip
740-363-8198
Contact Person Phone

3. DESCRIPTION OF DONATION(S)

School Supplies - from Office Max
pens, notebooks, paper, scissors, glue, etc.

4. VALUE OF DONATION \$ 1,000.00

5. DONATION PROCESSED THROUGH _____ BOARD FUNDS _____ ACTIVITY FUNDS

6. [Signature] [Signature] 1/26/20
(Principal's Approval) (Advisor's Approval) (Date)

TREASURER'S OFFICE USE ONLY

(Superintendent's Approval)

(Date)

(Agenda Date)

(Treasurer's Approval)

(Date)

(Fund Code)

NOTE: Be advised that no commitment should be made or service performed by any persons with the intent that the full or partial cost of the expense would be covered by a donation to the Board of Education from outside sources unless the request has been properly processed by the building administrator and approved by the Board of Education.

Donations are a regularly scheduled item at all board meetings which means that most donations can be processed on a timely basis. After approval all donations become the property of the Big Walnut School Board.

Copy: Treasurer's Office
Copy: Donor
Copy: Building Administrator

Copy: Treasurer's Office
Copy: Donor
Copy: Building Administrator

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Submitted By: S Cooper for BWMS Date: 11/18/2019

Building/Department: BWMS

Donor Name: KCP Logistics LLC

Donor Address: _____

Donation Description: Veterans Breakfast

Donation Value: \$50.00

Account Type: Public School Support - 018

Principal/Supervisor Approval: Stephanie Cooper Date: 11/18/19

For Office Use Only

Fund/SPCC: 018-9002 Account Name: BWMS Princ Fund

✓ Copy: Superintendent's Office

RC# 105 720

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Submitted By: S Cooper for SOU Date: 11/18/2019

Building/Department: SOU Elementary

Donor Name: Walmart

Donor Address: _____

Donation Description: Kdg Learning Kits

Donation Value: \$3,000.00

Account Type: Public School Support - 018

Principal/Supervisor Approval:  Date: 11/18/19

For Office Use Only

Fund/SPCC: 018-9004 Account Name: SOU Princ Fund

Copy: Superintendent's Office

RC #165739

Big Walnut Local School District

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Submitted By: Linda Klamfoth Date: 11/20/2019

Building/Department: Food Service

Donor Name: Donor requested to remain anonymous

Donor Address: See above

Donation Description: Donation to FS - BW Caring Fund towards unpaid lunch acct balances

Donation Value: \$1,000.00

Account Type: Food Service

Principal/Supervisor Approval: Linda Klamfoth Date: 11/20/2019

For Office Use Only

Fund/SPCC: 006-0000 Account Name: Food Service

☒ Copy: Superintendent's Office

RC #165781

RECEIVED
NOV 22 2019
BIG WALNUT SCHOOLS
BY: A/R

Big Walnut Local School District

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Submitted By:

Anonymous Donation

Date:

1/16/19

Building/Department:

Big Walnut High School

Donor Name:

Andy Jados BWHS Principal

Donor Address:

Donation Description:

\$5,695 (check/cash)

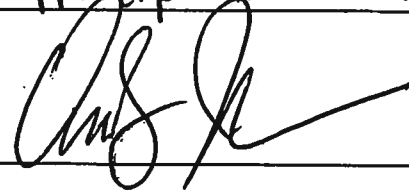
Donation Value:

\$5,695

Account Type:

Principal's Fund

Principal/Supervisor Approval:



Date:

1/16/19

For Office Use Only

Fund/SPCC:

018-9001

Account Name:

BWHS PRINC FUND

✓ Copy: Superintendent's Office

RC# 166445

Big Walnut Local School District

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Submitted By: S Cooper Date: 1/10/2020

Building/Department: Souders Elem

Donor Name: Walmart

Donor Address: _____

Donation Description: Kindergarten Kits

Donation Value: \$500.00

Account Type: Public School Support (018)

Principal/Supervisor Approval: Stephanie Cooper Date: 1/10/20

For Office Use Only

Fund/SPCC: 018-9004 Account Name: SOU Princ Fund

✓ Copy: Superintendent's Office

RC # 166325

Big Walnut Local School District

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Submitted By: S Cooper Date: 1/10/20

Building/Department: BWHS Drama Club

Donor Name: Rod and Tara Bair

Donor Address:

Donation Description: Donation to Drama Club

Donation Value: \$200.00

Account Type: Student Managed Student Activity

Principal/Supervisor Approval: Date:

For Office Use Only

Fund/SPCC: 200-9130 Account Name: BWHS Drama

✓ Copy: Superintendent's Office

RC #166418

Big Walnut Local School District

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Submitted By:

Anonymous Donation

Date:

1/16/19

Building/Department:

Big Walnut High School

Donor Name:

Andy Jados BWHS Principal

Donor Address:

Donation Description:

\$ 5,695 (check/cash)

Donation Value:

\$ 5,695

Account Type:

Principal's Fund

Principal/Supervisor Approval:



Date:

1/16/19

For Office Use Only

Fund/SPCC:

Account Name:

Copy: Superintendent's Office

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Submitted By: Brian Sleeton Date: 1.24.2020

Building/Department: BWHS Athletic Department

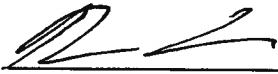
Donor Name: Athletic Physical Therapy

Donor Address: 700 W Cherry Street
Sunbury OH 43074

Donation Description: 4 training tables attachment

Donation Value: \$300.00 each total \$1200.00

Account Type: Equipment

Principal/Supervisor Approval:  Date: 1/24/2020

For Office Use Only

Fund/SPCC: _____ Account Name: _____

Copy: Superintendent's Office

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Submitted By: S Cooper Date: 8/28/2019

Building/Department: BWHS Yearbook

Donor Name: Kroger

Donor Address: _____

Donation Description: Yearbook Fund

Donation Value: \$135.16

Account Type: Student Managed Student Activity (200)

Principal/Supervisor Approval: *Stephanie Cooper* Date: 8/30/19

For Office Use Only

Fund/SPCC: 200-9680 Account Name: BWHS Yearbook

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Submitted By: S Cooper Date: 8/28/2019

Building/Department: GRE

Donor Name: Anonymous

Donor Address: _____

Donation Description: Princ Fund Donation

Donation Value: \$200.22

Account Type: Public School Support Fund (018)

Principal/Supervisor Approval: *Stephanie Cooper* Date: 8/28/19

For Office Use Only

Fund/SPCC: 018-9008 Account Name: GRE Princ Fund

✓
Copy: Superintendent's Office