

1813 Security Improvements								
Work following termination								
Labor Group: Employee Type/Employee/Activity Expense & Consultant Group: Type/Vendor/Activity		Cost Hrs/Unts		Spent Amount	Billed Hrs/Unts		Billed Amount	WIP Amount
Labor		37.50		6,616.25	0.00		0.00	6,518.75
Billed as Fee		0.00		0.00	0.00		0.00	0.00
Billed as Fee		0.00		0.00	0.00		0.00	0.00
Billed as Fee		0.00		0.00	0.00		0.00	0.00
Billed as Fee		Date	Hrs/Unts	Spent Rate	Spent Amount	Billed Hrs/Unts	Billed Rate	Billed Amount
		10/14/2019	0.00	0.00	0.00	0.00	0.00	0.00
Project Architect/Manager		31.25		6,093.75			0.00	5,996.25
Kevin R. Kindy		31.25		6,093.75	0.00		0.00	5,996.25
Billable Time		31.25		6,093.75	0.00		0.00	5,996.25
		Date	Hrs/Unts	Spent Rate	Spent Amount	Billed Hrs/Unts	Billed Rate	Billed Amount
Found and sent the most recent cost tracking spreadsheet to the Owner upon their request.		5/16/2019	0.50	195.00	97.50	0.00		97.50
Site visits to all five schools with Doug Swartz to review completion of punchlist items.		5/22/2019	4.00	195.00	780.00	0.00		780.00
Revised punchlist document following site reviews.		5/28/2019	1.50	195.00	292.50	0.00		292.50
Revised punchlist document following site reviews.		5/29/2019	1.50	195.00	292.50	0.00		292.50
Meeting/site visit with Doug and Gilbane to review completing punchlist items.		5/30/2019	2.50	195.00	487.50	0.00		487.50
Phone call with State of Ohio Buiding Department regarding the next steps of completing permits following Contractor termination and reporting next steps to the Owner.		6/25/2019	0.75	195.00	146.25	0.00		146.25
Site visits to all 5 sites with Owner and various subcontractors to review work required to be finished on the projects.		7/1/2019	4.50	195.00	877.50	0.00		877.50
Called Delaware County to investigate next steps with building permit. Discovered that fire alarm permit is not closed out. Called Ryco Electric to discuss. Sent an email to Delaware County Chief Building Official to explain the contractor termination and inquire about next steps to close out fire alarm permit.		7/5/2019	1.00	195.00	195.00	0.00		195.00
Sent Owner door hardware set information for BWE conference room 146 that was not completed as part of the original work. Sent Owner change order log that has been requested by surety's legal counsel.		7/15/2019	0.50	195.00	97.50	0.00		97.50
Meeting with Owner to review various punchlist items and outstanding work that is left to be completed.		7/16/2019	0.50	195.00	97.50	0.00		97.50
Modified sketch for Big Walnut Elementary conference room 146 door and wall and sent to Gilbane. Forwarded Harrison Street exterior wall louver to Owner and discussed. Emailed State of Ohio plans examiner supervisor regarding acquiring permit set documents.		7/17/2019	2.00	195.00	390.00	0.00		390.00
Forwarded email from State of Ohio plans examiner to Owner that indicated building permits have expired due to no inspections being called in since August 2018.		7/18/2019	1.00	195.00	195.00	0.00		97.50
Revised Change Order Log and Punchlist Documents. Sent Change Order Log, Punchlist and Bidding Documents to Beacon Consulting at the request of the Owner.		7/23/2019	0.50	195.00	97.50	0.00		97.50

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Labor			37.50		6,616.25	0.00	0.00	6,518.75
Kevin R. Kindy			31.25		6,093.75	0.00	0.00	5,996.25
Half-hour meeting with Owner to review work recent work completed by Assured Glass at BW Elementary and Harrison Street Elementary. Half-hour pulling finding information from original bidding documents or submittals for product requirements/information to send to the Owner for them to forward to Gilbane.			7/26/2019	1.00	195.00	195.00	0.00	195.00
Followed-up with Delaware General Health District regarding status of plumbing permits for the four school sites located within Sunbury. Emailed status to Owner and Gilbane.			7/30/2019	0.50	195.00	97.50	0.00	97.50
Searched for original wood door and wall protection submittals. Forwarded information to Owner and Gilbane for ordering replacement items.			8/7/2019	0.50	195.00	97.50	0.00	97.50
Downloaded approved permit documents following resubmission (due to original permit expiration) and sent approved documents to Owner and Gilbane.			8/12/2019	1.00	195.00	195.00	0.00	195.00
Reviewed Owner's spreadsheet for costs of finishing incomplete/incorrect work.			8/15/2019	0.50	195.00	97.50	0.00	97.50
Responded to Owner's email concerning cost spreadsheet to finish incomplete/incorrect work. 0.25 hours. In response to Owner's text message forwarded from the District's HVAC service vendor, verified original scope of exhaust fans at restrooms 107/108 at Big Walnut Elementary and sent Owner an email. 0.5 hours.			8/16/2019	0.75	195.00	146.25	0.00	146.25
Owner requested meeting at Hulen Souders Elementary to review epoxy flooring finish issues with Sherwin Williams rep.			9/18/2019	1.50	195.00	292.50	0.00	292.50
Phone call with Owner to discuss current permit status. Call to the State of Ohio Building Department to have them connect the inspections completed under the previous permits (now expired) to the current permits.			10/30/2019	1.50	195.00	292.50	0.00	292.50
Compiled existing change orders to be converted into Construction Change Directives following Owner's request (originally requested by Owner's legal counsel). Reviewed, signed and sent Construction Change Directives to Owner.			1/9/2020	1.00	195.00	195.00	0.00	195.00
Added in back-up information to Construction Change Directives as instructed by Owner.			1/31/2020	1.00	195.00	195.00	0.00	195.00
Revised Construction Change Directive 10 per Owner's request.			2/10/2020	0.50	195.00	97.50	0.00	97.50
Phone call with Doug Swartz regarding Contractor's responses on Construction Change Directives.			6/26/2020	0.75	195.00	146.25	0.00	146.25
Project Associate			5.25		420.00		0.00	420.00
Kyle Fullenkamp			5.25		420.00	0.00	0.00	420.00
Billable Time			5.25		420.00	0.00	0.00	420.00
	Date		Hrs/Unts	Spent Rate	Spent Amount	Billed Hrs/Unts	Billed Rate	Billed Amount
								WIP Amount
Drafted scope documents for office door to corridor at all five locations for Owner to issue to potential subcontractors.			6/27/2019	5.25	80.00	420.00	0.00	0.00
								420.00

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Labor			37.50		6,616.25	0.00	0.00	6,518.75
Senior CADD Technician			0.50		62.50		0.00	62.50
Jena Kessler			0.50		62.50	0.00	0.00	62.50
Billable Time			0.50		62.50	0.00	0.00	62.50
	Date	Hrs/Unts		Spent Rate	Spent Amount	Billed Hrs/Unts	Billed Rate	Billed Amount
								WIP Amount
	<i>drafted termination of contractor notices to city jurisdictions</i>	6/26/2019	0.50	125.00	62.50	0.00		0.00
								62.50
Clerical			0.50		40.00		0.00	40.00
Margaret Gibson			0.50		40.00	0.00	0.00	40.00
Documentation			0.50		40.00	0.00	0.00	40.00
	Date	Hrs/Unts		Spent Rate	Spent Amount	Billed Hrs/Unts	Billed Rate	Billed Amount
								WIP Amount
	<i>Revise change orders to construction change directives</i>	1/20/2020	0.50	80.00	40.00	0.00		0.00
								40.00
Expense					21.46		0.00	21.46
Billed as Fee					0.00		0.00	0.00
Billed as Fee			0.00		0.00	0.00	0.00	0.00
Billed as Fee			0.00		0.00	0.00	0.00	0.00
	Date	Hrs/Unts		Spent Rate	Spent Amount	Billed Hrs/Unts	Billed Rate	Billed Amount
								WIP Amount
	Billed as Fee	10/14/2019	0.00	0.00	0.00	0.00	0.00	0.00
								0.00
Kevin R. Kindy					21.46		0.00	21.46
Mileage			37.00		21.46	0.00	0.00	21.46
Employee			37.00		21.46	0.00	0.00	21.46
	Date	Hrs/Unts		Spent Rate	Spent Amount	Billed Hrs/Unts	Billed Rate	Billed Amount
								WIP Amount
		7/1/2019	37.00	0.58	21.46	0.00		0.00
								21.46
Consultant					0.00		0.00	0.00
Billed as Fee					0.00		0.00	0.00
			37.50		6,637.71	0.00	0.00	6,540.21

1813 Security Improvements								
Indemnification								
Labor Group: Employee Type/Employee/Activity Expense & Consultant Group: Type/Vendor/Activity			Cost Hrs/Unts	Spent Amount	Billed Hrs/Unts		Billed Amount	WIP Amount
Labor			35.25	6,873.75	2.00		0.00	6,483.75
Billed as Fee			0.00	0.00	0.00		0.00	0.00
Billed as Fee			0.00	0.00	0.00		0.00	0.00
Billed as Fee			0.00	0.00	0.00		0.00	0.00
Billed as Fee	Date	Hrs/Unts	Spent Rate	Spent Amount	Billed Hrs/Unts	Billed Rate	Billed Amount	WIP Amount
	9/20/2018	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	10/14/2019	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Project Architect/Manager			35.25	6,873.75	2.00		0.00	6,483.75
Kevin R. Kindy			35.25	6,873.75	0.00		0.00	6,483.75
Billable Time			35.25	6,873.75	0.00		0.00	6,483.75
	Date	Hrs/Unts	Spent Rate	Spent Amount	Billed Hrs/Unts	Billed Rate	Billed Amount	WIP Amount
Meeting at Big Walnut Elementary with Owner and Contractor to review status of bullet-resistant doors and glazing that are behind schedule are being installed after hours. Meeting attendance requested by the Owner.	9/13/2018	2.00	195.00	390.00	0.00	195.00	0.00	0.00
Prep closeout meeting 01 minutes.	9/17/2018	0.50	195.00	97.50	0.00		0.00	97.50
Closeout meeting 01. Drive to meeting and conduct meeting.	9/21/2018	2.50	195.00	487.50	0.00		0.00	487.50
Finalize and distribute Closeout Meeting 01 minutes.	9/24/2018	0.75	195.00	146.25	0.00		0.00	146.25
Revise Closeout Meeting 01 minutes with comments from Owner and redistribute.	9/25/2018	0.25	195.00	48.75	0.00		0.00	48.75
Compile summary of indemnification related to closeout meeting 01 and send to Owner.	9/27/2018	0.50	195.00	97.50	0.00		0.00	97.50
Meeting at Big Walnut Intermediate School with Owner and Contractor to review status of closeout and other outstanding items.	10/4/2018	3.50	195.00	682.50	0.00		0.00	682.50
Closeout meeting 3	11/1/2018	1.50	195.00	292.50	0.00		0.00	292.50
Complete and issue closeout meeting 3 minutes.	11/5/2018	0.50	195.00	97.50	0.00		0.00	97.50
Meeting requested by Owner to review incomplete PA speakers and other miscellaneous outstanding items.	11/15/2018	2.50	195.00	487.50	0.00		0.00	487.50
Corresponded with Doug and drafted response email to LeVeck regarding epoxy flooring.	12/5/2018	1.00	195.00	195.00	0.00		0.00	195.00
Harrison Street & BW High School exterior door replacement pre-installation meeting.	12/6/2018	3.00	195.00	585.00	0.00		0.00	585.00
Review final closeout and incomplete proposals with Owner.	1/2/2019	1.00	195.00	195.00	0.00		0.00	195.00
Draft change orders for various incomplete or outstanding proposals.	1/3/2019	1.00	195.00	195.00	0.00		0.00	195.00
Phone call with Doug Swartz to review LeVeck's closeout plan, outstanding proposals and pay application 6 review.	1/10/2019	1.50	195.00	292.50	0.00		0.00	292.50
Phone call with Doug Swartz to review 2-day notice to LeVeck, discuss outstanding closeout items and potential course of action for completing and compiling change orders for incomplete proposals.	1/16/2019	0.75	195.00	146.25	0.00		0.00	146.25

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		Indemnification								
Labor Group: Employee Type/Employee/Activity		Cost		Spent		Billed		Billed		WIP
Expense & Consultant Group: Type/Vendor/Activity		Hrs/Unts		Amount		Hrs/Unts		Amount		Amount
Consultant				0.00				0.00		0.00
Billed as Fee		0.00		0.00		0.00		0.00		0.00
10/14/2019		0.00		0.00		0.00		0.00		0.00
		35.25		6,910.67		2.00		0.00		6,520.67