



DISTRICT ADMINISTRATIVE OFFICE

110 Tippet Court
Sunbury, Ohio 43074
740.965.3010
www.bwls.net

Then and Now

The order with the vendor listed below was placed before a requisition was entered and before the order was approved. This is called a "Then & Now". Please provide an explanation in the space provided as to why the order was placed before the purchase order was approved. Please return this completed form to me in the Treasurer's Office. This form will be attached to the purchase order in the event it requires Board approval, or is requested for by the State Auditor as part of an audit review.

Thank you,
Chazity Wrinkle
Accounts Payable Coordinator

Date: Sept 20, 2022

PO #: 3222001 (to be paid on 3231141)

PO Date: 04/05/2022

Vendor: Tri-Star Transportation

Invoice Date: 8-31-2022

Invoice Amount: \$3,343.95

Invoice Number: 2022.06-B16

Explanation: _____

Services were in June 2022. We were not invoiced
until August 2022 and did not have an open
purchase order.

Midi Koon
Originator's Signature

[Signature]
Administrator's Signature