

HR IMAGING PARTNERS AGREEMENT

It is hereby understood that an agreement/contract has been established between **HR IMAGING PARTNERS, Inc.**
560 Sunbury Road Suite 5, Delaware, Ohio 43015 Telephone: 740.369.4215 FAX: 740.362.7643 and:



Name: Big Walnut Local Schools

Web Site: <http://www.bigwalnut.k12.oh.us/>

Address: 110 Tippet Court

County: Delaware

Level/Enrollment: PS-12 / _____

City/State/Zip: Sunbury, Ohio 43074

Contact: Darren Jenkins [darrenjenkins@bwls.net]

Telephone: 740.965.3010 **FAX:** 740.965.4688

Term of contract: 1 year (2023-2024)

It is mutually agreed upon that HR Imaging Partners will be appointed the "Official Photographer" for the following schools for the school years stated above: Big Walnut High School, Big Walnut Middle School, Big Walnut Intermediate, Big Walnut Elementary, General Rosecrans Elementary, Hylen Souders Elementary, Prairie Run Elementary, and ELC at Harrison Street. All terms and arrangement applies to current and future buildings.

The purpose of this agreement/contract is for exclusive services to and for said subject matter:

Underclass Fall Portraits, Spring Promo Individual Portraits (PS-Intermediate), Classroom Groups, Yearbook Services(PS-8), Senior Portraits

The above-named School (District) agrees to do the following:

A. Provide a place to take above-mentioned subject matter.

B. Provide a text file containing all student information.

C. Distribute flyers/notices in regard to above-mentioned subject matter.

D. Adhere to the instructions and information on our program.

SCHOOL SERVICE INFORMATION

UNDERCLASS PROGRAM

30% commission (plus \$1.00 per student enrolled paid to district)

Prepay Program / One common bkgnd

Deliver To: School Sort: Grade/Class/Teacher

Color Student Sticky Prints: Yes

Student Directories as needing per bldg.

Image Downloads: (see right)

Yearbook Download: Yes Publisher: ELC-8th HRI/HS Sep. Vendor

SENIOR PORTRAIT PROGRAM

Closed Senior Book—Yearbook Portrait is complimentary for all seniors who participate. Studio Sessions will be set up on site in school hosting senior dress up days during the school year. Photography to be done as per agreement on specified background of choice per school. Senior portraits will be delivered to school in agreed format.

ID CARDS

District ID Contact Person: Darren Jenkins

Type of ID: Hard Card/Key Card/Lanyard/Fob at cost

Replacement ID Printer(District/HS), Service/Support as agreed.

Building ID Contact Person: various

Type of ID: In House or Digital ID Cost \$: no charge

Student, Visitor, Volunteer, and Guest Teacher badges available with clips

COMMENTS

- Immediate response to calls for assistance and information
- Procedures and policy for refunds and retakes as described
- Preparations for/procedures on picture day as agreed
- Service commitment/complaint handling process as agreed
- Calendar will be established with each school/administrator
- Commitment to provide mutually agreed upon supplemental services and/or projects

-Complimentary service items available:

- MySchool Access for all Admin/Admin Support

- Image Downloads

- *Powerschool

- *Lunch POS

- *Destiny by Follett

- Technology assistance

- Staff/Special Group Portraits

- Complimentary academic planners for office/admin

- Portrait Scholarship Dollars

- Cumulative Photo Record Cards

- Customized banners

- Student Life Displays

- All School Composites/Mosaics

- Special event pictures under the district direction

SPRING GROUP PROGRAM

ES/IS \$1.00 per group sold commission Prepay Program

Deliver To: School_x_ Sort: Grade/Class/Teacher

Size: 10x4 minipanoramic Names: Yes_x_(first) No___

Complimentary Principal's Album and staff copies

MS/HS Prepay Program

Deliver To: School_x_ Sort: Grade/Class/Teacher

Size: 8x16 minipanoramic Names: No

Display copies

SPRING INDIVIDUAL PORTRAITS (IS/ES/PS buildings)

20% commission

Proofing_x_

Deliver To: School_x_ Sort: Teacher_x_

YEARBOOKS (PS/ES/IS/MS)

Pricing for student yearbooks—profit optional

Yearbooks offered as a separate sale. Yearbook program includes:

Sale of yearbooks with no cost risk to school, custom art covers,

complimentary yearbooks provided as 10% of total sale number by

building to be used for staff, scholarships, etc., photographic

coverage of specific special events as agreed.

ACCOUNT MANAGER Tamara Holman cell 740.404.0499

05/19/2023

District

Date

HR Imaging Partners

Date

Supplemental Documentation

This document is to reflect all additional offerings to agreement above and beyond, the minimum requirements outlined generally requested in the district's RFPs and to provide further insight for the level of service and support provided by HR Imaging Partners.

Description of Staffing:

- HR Imaging's personnel charged with handling your buildings would include several experienced team members. Some of the key members currently serving the Big Walnut Local School District include:
- Tamara Holman, Ohio director, will be the designated account manager. Tamara over 33 years of experience in the student portrait industry. She has been affiliated with HRI for over 25 years and an employee since 2004. She has worked with Big Walnut Local Schools through the portrait industry since 1989.

- Brian King - Photography Director
- Staphaine Staley and Cantrice Dabney—Photography Leads
- Suzanne Zody – School and Customer Service Specialist
- Kathy Newell – Scheduling Coordinator
- Deborah Cox – Publishing Coordinator
- Tom Martini - Technology Coordinator

As well as key support staff including:

Tresa Campbell – Data Integrity/Publishing, Customer Service

Amber Troiano—Publishing Support, Customer Service

Tina Ulring – Sales Support

- HR Imaging of Ohio employs over 50 photographers and customer service associates in the central Ohio area.
- All staff is screened with background/BMV checks performed by AAIM Management.
- HRI is bonded and insured.

District Partnership:

HR Imaging ("HRI") is proposing a signing bonus of \$1.00 per student as a "thank you" for using HRI for a 1 year agreement. This bonus will be paid in amounts to each building with the fall rebates based on enrollment per school each year. If preferred, the bonus can be paid to the district instead.

HR Imaging ("HRI") is proposing an additional contribution of \$2000.00 to be used at the district's discretion or payable by HRI to any of the district's desired fund-raising efforts (i.e. student scholarship programs, etc.). This contribution will be payable in September of 2023. This can also be used as a branding credit, if preferred.