



## DISTRICT ADMINISTRATIVE OFFICE

110 Tippet Court  
Sunbury, Ohio 43074  
740 965 3010  
www.bwls.net

### *Then and Now*

The order with the vendor listed below was placed before a requisition was entered and before the order was approved. This is called a "Then & Now". Please provide an explanation in the space provided as to why the order was placed before the purchase order was approved. Please return this completed form to me in the Treasurer's Office. This form will be attached to the purchase order in the event it requires Board approval, or is requested for by the State Auditor as part of an audit review.

Thank you,  
Chazity Wrinkle  
Accounts Payable Coordinator

Date: 5/15/24

PO #: \_\_\_\_\_

PO Date: \_\_\_\_\_

Vendor: Junior Achievement

Invoice Date: 3/26/24

Invoice Amount: \$8050.00

Invoice Number: JABTF424-52

Explanation: BizTown - 5<sup>th</sup> grade Trip. Money was  
collected but a requisition was not  
entered. The invoice is now due.

Kathie Bouman  
Originator's Signature

Sarah Jendrick  
Administrator's Signature



Junior  
Achievement™

68 E. 2nd Ave Columbus, OH 43201

# Invoice

Date	Invoice #
3/26/2024	JABTFY24-52

Due Date
3/26/2024

Customer
Big Walnut Intermediate

Description	Quantity	Rate	Amount
JA Biztown visit 03.19.24	89	25.00	2,225.00
JA Biztown visit 03.20.24	120	25.00	3,000.00
JA Biztown visit 03.21.24	113	25.00	2,825.00
<b>Total</b>			<b>\$8,050.00</b>

<b>Paying by Mail</b>
JUNIOR ACHIEVEMENT OF CENTRL OH INC L-4368 Columbus, OH 43260-4368

<b>Paying by ACH</b>
Bank Name: Huntington Bank Account Name: Junior Achievement of Central Ohio, Inc Routing Nbr: 044000024 Account Nbr: 01891248203

Questions? Please contact us at [accounting@jacols.org](mailto:accounting@jacols.org)