



3914 Clock Pointe Trail, Suite 103  
Stow, OH 44224  
330-926-0514  
accounts@neola.com  
EIN: 34-1286532

PO# 3242680

RECEIVED

JUN 02 2024

BIG WALNUT SCHOOLS  
BY: A/P

Bill To  
Big Walnut Local School District  
110 Tippet Court  
Sunbury, OH 43074

## Invoice

Date

Invoice Number

06/01/2024

107099

Terms

Due Date

Net 30

07/01/2024

PO Number

Account Number

Item	Description	Qty	Rate	Amount
Processing	Hourly Processing charges by Production team	11	36.00	396.00
Catch Up Hours	Consultant Hours for February and March 2024	16.75	100.00	1,675.00
Catch Up Drive Time	Drive Time by your Associate in February 2024	2	25.00	50.00
Catch Up Mileage	Mileage by your Associate in February 2024	80	0.67	53.60

Total 2,174.60

Payment

Balance Due \$2,174.60

PLEASE REMIT TO:

Neola, Inc.  
3914 Clock Pointe Trail, Suite 103  
Stow, Ohio 44224

Invoices may be emailed and payment may be made by ACH. If you are not currently enrolled in these options but



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Big Walnut Local School District  
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Sunbury, OH 43074

PO Number

Account Number

Item	Description	Qty	Rate	Amount
Update	Update Service: Volume 43: Number 1	1	1,375.00	1,375.00

Total 1,375.00

Payment

Balance Due \$1,375.00

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3914 Clock Pointe Trail, Suite 103  
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BIG WALNUT SCHOOLS

BY: A/P

OK to pay 7/1/24  
Janihee  
Red# TL 190573

## Invoice

Date

Invoice Number

06/01/2024

108026

Terms

Due Date

07/01/2024

PO Number

Account Number

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Total 1,375.00

Payment

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REQ # TL190573  
OK to pay 7/1/24  
Jannice



## DISTRICT ADMINISTRATIVE OFFICE

110 Tippet Court  
Sunbury, Ohio 43074  
740.965.3010  
www.bwls.net

### *Then and Now*

The order with the vendor listed below was placed before a requisition was entered and before the order was approved. This is called a "Then & Now". Please provide an explanation in the space provided as to why the order was placed before the purchase order was approved. Please return this completed form to me in the Treasurer's Office. This form will be attached to the purchase order in the event it requires Board approval, or is requested for by the State Auditor as part of an audit review.

Thank you,  
Andrea Hanners  
Accounts Payable Coordinator

Date: 7/1/24

PO #: REQ TL 190573

PO Date: 7/1/24

Vendor: NEOLA

Invoice Date: 6/1/24

Invoice Amount: \$1,375 ~~\$~~ 2174.60

Invoice Number: 108026 & 107009

Explanation: Due to the transition  
of key administrators I believe  
these ~~invoices~~ invoices fell through  
the cracks.

Jamie Lee  
Originator's Signature

\_\_\_\_\_  
Administrator's Signature